

East Tennessee Cremation Company—Training to hire new Crematory Operator

Full Job Description

East Tennessee Cremation Company, owned and operated by The Independent Funeral Group, is a third-party crematory in Maryville, TN, just outside Knoxville, that performs over 4,200 cremations per year. We are seeking 1 to 2 Licensed Funeral Apprentices and/or Licensed Funeral Directors/Embalmers to train for positions as Crematory Operators. Prior knowledge of the cremation process is less important than a willingness to learn. Individuals should be highly motivated to work in a high volume, fast-paced crematory environment, be able to communicate and work collectively with a team, and develop a good, professional working relationship with our funeral home customers and staff. East Tennessee Cremation Company prides itself on providing a positive and encouraging work environment, with a small but closely cooperative staff and leadership on-site for support.

Individuals will be responsible for properly receiving human remains into our care and custody, caring for the deceased through the entire cremation process, and returning cremated remains to the authorized person(s), according to company procedures and applicable Federal, State, and Municipal regulations. Job duties must be performed with company values and missions in mind, and adherence to company policies, procedures and ethical codes.

JOB RESPONSIBILITIES

- Cares for deceased in a respectful manner while performing all the tasks involved in the cremation process
- Adheres to all professional, municipal, state and federal licensing authority regulations applicable to the cremation of human remains
- Completes all required documentation with respect to cremation process and equipment maintenance
- Receives remains and ensures all documentation is complete and accurate prior to cremation
- Adheres to all applicable policies, procedures, and ethical codes of East Tennessee Cremation Company
- Maintains company logs/reports and required state-specific reports
- Promotes a safe work environment by practicing universal precautions and safe conduct
- Maintains crematory equipment and facilities
- Releases cremated remains to appropriate funeral home or proper authority
- Other duties as directed by management

MINIMUM REQUIREMENTS

- High school diploma or equivalent.
- Must be a licensed funeral director, or a current apprentice at a college or technical school specializing in funeral service/mortuary science, where required by state law.
- Must have a valid driver's license and acceptable driving record.
- Must be able to use proper lifting techniques to lift/push/pull or move 100lbs consistently throughout the workday.
- Must be willing to learn to manually operate 4 different furnaces. We will teach and train you.

Certification/Licenses

- Licensed Apprentice or Licensed Funeral Director/Embalmer, as required by state law; valid driver's license required if transferring bodies.

Knowledge, Skills and Abilities

- Familiar with the basic operation of industrial equipment.

- Basic computer skills
- Ability to maintain effective relationships with all affiliates and/or third parties
- Good communication and problem solving skills
- High level of integrity
- Ability to multi-task
- Detail-oriented

Job Type

Full-time

Pay

Competitive Pay

Benefits

- 401(k)
- Health/Prescription insurance
- Dental insurance
- Vision insurance
- Vacation, sick and personal time off
- One work location
- Work shirts and safety shoes
- Management-approved paid continuing education credits
- After 1 year of employment, we pay for state license renewals

Schedule

- 12 days off per month
- Paid Holidays off: Easter, Fourth of July, Thanksgiving and Christmas
- Every Sunday off
- No night calls or removals

Ability to relocate:

- Maryville, TN: Reliably commute or planning to relocate before starting work (Preferred)

Please submit your contact information and resume on our website under the Employment section of our Crematory tab, or go directly to www.tifg.net/crematory-employment to submit your information.

The Independent Funeral Group is an Equal Opportunity Employer